Subject: Quotation Request for Computer and Printer Supply at Meerut College, Meerut under the UPHED Scheme.

Dear Supplier, Principal, Meerut College, Meerut is currently seeking quotations for the supply of Computer and Printer as part of the UPHED (Uttar Pradesh Higher Education Department) Research project scheme. We are interested in procuring computer and Printer with the following specification.

Computer
1. Computer Model: Core i5/13th Generation
2. RAM: 16 GB
3. SSD: 512GB
4. Operating System: Windows 11
5. Pre-installed Software: Microsoft Office
6. 15.6 FHD

Printer
   1. Laser Printer HP 126 MW /Print/scan/photocopy/wifi.

We kindly request you to provide us with a detailed quotation for the specified laptops and printers. Please include the following information in your quotation: -

1. Unit Price per Computer and Printer
2. Warranty Terms and Duration
3. Delivery Timeframe
4. Payment Terms
5. Any Additional Terms and Conditions

Please ensure that your quotation is inclusive of all taxes, fees, and delivery charges to Principal, Meerut College, Meerut/   Attn: Prof. Archna Singh (P.I. UPHED Project).

The last date for submission of quotations is 12/09/2023 afternoon by hand on below address. If you have any further questions or require additional information, please do not hesitate to contact us at 9412205466. We look forward to receiving your competitive quotation and potentially collaborating on this procurement project.

Sincerely

Prof. Archna Singh P.I.
Department of Economics,
Meerut College, Meerut
Mobile No. - 9412205466