Subject: *Quotation request for Computer supply at Meerut College, Meerut under the UPHED Scheme.*

Dear Supplier,

Principal, Meerut College, Meerut, is currently seeking quotation for the supply of computer as part of UPHED (Uttar Pradesh Higher Education Department) Research project scheme. We are interested in procuring desktops with the following specifications:

- Computer model: Core i5/13th generation.
- RAM: 16GB
- SSD: 512 GB
- Operating system: Windows 11
- Pre installed software: Microsoft Office
- 15.6FHD

We kindly request you to provide us with a detailed quotation for the specified Computer. Please include the following information in your quotation:

- Price of the computer(desktop)
- Warranty terms and duration
- Delivery timeframe
- Payment terms
- Any additional terms and conditions.

Please make sure that your quotation is inclusive of all the taxes, fees and delivery charges to Principal, Meerut College, Meerut /Attn: Prof. Manju Khokhar (P.I. UPHED project).

The last date for the submission of the quotation is 26/09/2023 afternoon by hand on below address. If you have any question or queries, then kindly contact us at 9837782435. We look forward to receiving your competitive quotation and potentially collaborating on this procurement project.

Sincerely

Prof. Manju Khokhar P.I.

Department of Psychology,

Meerut College, Meerut,

Mobile no: 9837782435